

Village of Jacksonville Electric Co.
Meeting Minutes
December 9, 2025

The Jacksonville Trustees held a regular meeting at 6:00pm in the office of the Village of Jacksonville Electric Co. on Tuesday December 9, 2025.

PRESENT: Tyler Colford – Trustee/President; Ken Bernard – Trustee; Laura Allen – Trustee; John Doty – Trustee/Treasurer; Jenepher Burnell – Trustee/Clerk; James Weber – General Manager; Amanda Pike – JVE Office Clerk

ABSENT:

Call to Order

Tyler called the meeting to order at 6:04pm.

Additions or Changes to Agenda

Review and approve minutes of November 11, 2025

John motioned to approve the minutes of November 11, 2025 as amended, Laura seconded, all in favor.

Financial Report

The Financial Summary Memorandum was reviewed.

John motioned to approve the payables, Tyler seconded, all in favor.

Jenepher motioned to approve the payroll, John seconded, all in favor.

Managers' Report

The Managers' Memorandum was reviewed.

No action taken.

Old Business

- Ethics Training – James reminded everyone of the required ethics training. He will put together a session in the office with a few computers to make it more accessible for Trustees that have not taken the training.
- Line of Credit – The Community Bank turned down our request for a line of credit. They suggested we come back after we pay down some of our debt.
- Budget Review – James presented an early draft. He has others that he is still working on. The new FY26 Budget will be presented in January.

New Business

Write Offs – There were two customer write-offs totaling \$1034.98. There was a brief discussion about deposits and the ability to bill property owners for any of their tenants' debts when the tenant moves away without paying their total debt. The board agreed to have the office work with the property owners. A motion was made by John to approve the recommendation for the write-offs, Jenepher seconded, all in favor.

Regulator Control Panels – We have three 20-year-old regulator control panels. One is not working and will need to be replaced. The cost for Green Mountain Power to replace them would be \$2,700 for each unit plus installation. James let the board know we could replace all three with savings in labor costs, but we may not have the funds to do so. The other two are still working, but it is recommended to be replaced soon. The board left it to the General Manager to decide how to move forward.

Executive Session

Postponed to a future meeting.

Adjourn

A motion was made by Ken and seconded by Jenepher to adjourn the meeting, all in favor.

Tyler adjourned the meeting at 8:56pm.

Respectfully Submitted by,
Jenepher Burnell-Clerk