

**Village of Jacksonville Electric Co.**  
**Meeting Minutes**  
**February 11, 2025**

The Jacksonville Trustees held a regular meeting at 6:00pm in the office of the Village of Jacksonville Electric Co. on Tuesday February 11, 2025.

PRESENT: Howard(Bud)Bemis; Ken Bernard; John Doty – Trustees; Jenepher Burnell-Trustee/Clerk; James Weber – Business Manager

ABSENT: Tyler Colford - Trustee/President

**Call to Order**

Jenepher called the meeting to order at 6:10pm.

**Public Comment**

None

**Additions or Changes to Agenda**

Power back up / Office Projects

Great River Hydro account

**Review and approve minutes January 14, 2025**

John motioned to approve the minutes of January 14, 2025, Bud seconded, all in favor.

**Financial Report**

- Treasurer's report: John reviewed the Statement of Cash accounts with \$51,107.15 in the Checking and \$75,944.21 in the Money Market. James reviewed the Statement of Debt accounts with a balance of \$75,631.23 for the Bucket Truck and \$521,473.22 due to VPPSA.
- The warrant & payroll were reviewed and signed. Bud motioned to approve the financial report's as presented, Jen seconded, all in favor.
- The receivables report was reviewed with a total of \$58,204.59

**Managers' Report**

- Rate Case: The Department of Public Services did not file the second round of discovery. The Public Utility Commission testimony is due February 18.
- Auditor Update: Staff are sending data as time allows, they will be at the Jacksonville Village office April 29 & 30, 2025.
- El Dorado Update: The Demand billing is working well. The next project for the billing software will be Net Metering, possibly live for the February billing.
- AMI Update: James and Richard will attend training in Swanton, VT at the end of February for testing the new smart meters. The new meters will arrive around Fall 2025 with the installation of new software expected summer 2026.
- 3 Phase Relocation: Part 1 of the 3-pase relocation project almost complete with part 2 expected to be completed by the summer.
- Fiber Lines: We have received calls for low lying wires that are fiber lines. DV Fiber has been informed. We have requested a contact person for weekends for emergency events.
- Accident Update:
  - 5/11/2024 – VT Route 100. An invoice of \$8,544.55 was submitted to the vehicle owner's insurance company, upon appeal, the full amount was approved.
  - 2/11/2024 – VT Route 112. No updates

- Outages this month:
  - 1/28/25 – 50 Minute Townwide outage caused by MVA in GMP territory.
  - 2/1/25 – No outage low wires call for DV fiber lines.
  - 2/1/25 – No outage low wires call blocking driveway with DV Fiber lines.

### **Old Business**

- Finalize budget: James presented another draft for our review. Jenepher asked what the meter reader will do once the smart meters are fully installed. James said they will drive around town checking on lines monthly. Meters will need to be changed out and some meters will need to be pulled and tested. Some customers will not want smart meters, so the old ones will still need to be read. Jenepher asked about the mapping that we are paying for monthly. James explained there are updates happening by VPPSA. They have a map on their database that is used by James and Linemen. John motioned to approve the budget as presented, Ken seconded, all in favor.
- RFP Tree Trimming 2025: Three bids were reviewed and discussed. John motioned to reject all bids and send out a new RFP. Jenepher seconded, all in favor.

### **New Business**

- A contractor has asked the Village Electric Company if he could rent out the bucket truck to set up trusses. The Board agreed to deny any rental use of our bucket truck.

### **Additions:**

- Power Back up: James would like to have a generator for back up power during outages to respond to calls.
- Office Projects: James has created a list of requested maintenance of the Village Electric building for the Board to consider.
- GRH – James received an email from a Great River Hydro representative requesting the remainder of their deposit held in one of our separate accounts. Bud motioned to send the full amount of \$22,933.50 back to Great River Hydro and close out the account. Ken seconded, all in favor.

### **Adjourn**

A motion was made by Bud and seconded by Ken to adjourn the meeting, all in favor.  
Jenepher adjourned the meeting at 7:58pm.

Respectfully Submitted by,  
Jenepher Burnell-Clerk