

Village of Jacksonville Electric Co.
Meeting Minutes
January 13, 2026

The Jacksonville Trustees held a regular meeting at 6:00pm in the office of the Village of Jacksonville Electric Co. on Tuesday January 13, 2026.

PRESENT: Ken Bernard – Trustee; Laura Allen – Trustee; John Doty – Trustee/Treasurer; Jenepher Burnell – Trustee/Clerk; James Weber – General Manager

ABSENT: Tyler Colford – Trustee/President

Call to Order

Jenepher called the meeting to order at 6:06pm.

Additions or Changes to Agenda

None

Review and approve minutes of December 9, 2025

John motioned to approve the minutes of December 9, 2025, Laura seconded, all in favor.

Review and approve minutes of December 18, 2025 Special Meeting

John motioned to approve the minutes of December 18, 2025 Special Meeting, Jenepher seconded, all in favor.

Financial Report

The Financial Summary Memorandum was reviewed.

The Payables Warrant was reviewed.

John motioned to approve the payables, Jenepher seconded, all in favor.

The Payroll Warrant was reviewed. John asked about reimbursement for the work on the Municipal Center. James noted that it would be all covered.

John motioned to approve the payroll, Laura seconded, all in favor.

Managers' Report

The Managers' Memorandum was reviewed. Jenepher asked who the "we" were that would be involved in the GMP Metering Point project. James stated Rod Bemis, Ken Nolan, Kim Harris and he would work up a contract between GMP and Jacksonville Electric.

No action taken.

Old Business

- Ethics Training – James reminded everyone of the required ethics training. He will put together a session in the office with a few computers to make it more accessible for Trustees that have not taken the training.
- Budget Review – James presented a draft with two options. Both showed cuts. There was some discussion. John motioned to go with the 1st pass while keeping the 2nd pass in mind when making purchasing decisions, Laura seconded, all in favor.
- Salary Conversation – James asked for the trustees to give him an idea as to where they are with the salary's comparison report. James was reminded that he was to work with the President on any revisions.

New Business

- Business Disconnect Approval – There was a brief background about our disconnect process and discussion. It was determined the Trustees would go into executive session.

Executive Session

John motioned to enter executive session in accordance with 1 V.S.A §131(a)(3), Jenepher seconded, all in favor. The Board entered executive session at 7:49.

Jenepher motioned to exit executive session, Laura seconded, all in favor. Executive session ended at 8:03. The Trustees agreed that management should follow the tariffs for disconnecting businesses.

New Business Continued

- Board Member payment clarification – There was a question as to whether Trustees are paid per month or per meeting. The Trustees agreed the pay should continue as in the past to be per meeting.
- Approve Comp Time Rates – During the updating of employee benefit pay, Comp time had been omitted. James suggested paying the two full-time employees time and a half for comp time worked nights and weekends and double time for holidays worked.

John motioned to approve this recommendation, Laura seconded, all in favor.

Adjourn

A motion was made by Jenepher and seconded by Laura to adjourn the meeting, all in favor.

Jenepher adjourned the meeting at 8:13pm.

Respectfully Submitted by,

Jenepher Burnell-Clerk