

Village of Jacksonville Electric Co.
Meeting Minutes
November 11, 2025

The Jacksonville Trustees held a regular meeting at 6:00pm in the office of the Village of Jacksonville Electric Co. on Tuesday November 11, 2025.

PRESENT: Tyler Colford – Trustee/President; Ken Bernard – Trustee; Laura Allen – Trustee; John Doty – Trustee/Treasurer; Jenepher Burnell – Trustee/Clerk; James Weber – General Manager; Amanda Pike – JEC Office Clerk; Ken Nolan – VPPSA General Manager; Bud Bemis – Village Customer

ABSENT:

Call to Order

Tyler called the meeting to order at 6:02pm.

Additions or Changes to Agenda

DCU Fiber Proposal

EV Chargers

Review and approve minutes of October 14, 2025

Jenepher motioned to approve the minutes of October 14, 2025 as amended, John seconded, all in favor.

Review and approve minutes of October 21, 2025

John motioned to approve the minutes of October 21, 2025 Special Meeting minutes as amended, Jenepher seconded, all in favor.

Financial Report

The Financial Summary Memorandum was reviewed.

Tyler motioned to approve the report as presented, John seconded, all in favor.

John motioned to approve the payables, Jenepher seconded the motion, all in favor.

John motioned to approve the payroll, Tyler seconded the motion, all in favor.

Managers' Report

The Managers' Memorandum was reviewed.

No action taken.

Old Business

- Ethics Training – James reminded everyone of the required ethics training.
- Line of Credit – Jenepher made a motion to authorize John Doty as signer for a bank line of credit for no more than \$50,000, Ken seconded the motion, all in favor.

New Business

- Review and Approve Swanton Solar Project (Ken Nolan) – Ken Nolan explained to the board some changes in the Legislation for an increase in regulations for renewable energy credits. In order to comply, Swanton has agreed to host a site for a 5 megawatt solar array that would allow power to be distributed to those municipalities who are short on the required amounts. The Board all showed an interest in the project. Ken will come back to the Board with an official agreement contract at a later date.
- **ADD:** DCU Fiber Proposal approval – James worked with DVFiber on a cost to run 9 DCUs throughout the village for the new smart meters. Fiber has been proven to be more reliable than cell towers. Jenepher made a motion to accept the proposal from DVFiber of \$40 per month at nine locations for a total of \$360 per month. John seconded, all in favor.

- **ADD:** Review and approve EV charger proposal – Ken Nolan briefed the Board on the company that would like to put in an EV charger in Jacksonville and in Waterbury. The company is a start-up. The Board reviewed the proposal with the decision to table for another time.
- First Pass Budget Review – No action taken
- Review and adopt State policy on record management and retention (effective Jan 1, 2026) – Amanda put together a policy based on the State’s policy. John made a motion to approve the Record management and retention policy as presented, Tyler seconded, all in favor.
 - Policy is available for review at our office

Public Comment

Bud Bemis wanted to point out that we need to work within our budget. There are 7 employees and all of them should receive the same rate raise at the same time. He did not think the electric company should be borrowing money to pay bills. He suggested we cut out \$50,000 from tree trimming to help pay down some of the debt to VPPSA.

Executive Session

8:12pm – Tyler motioned to enter executive session in accordance with 1 V.S.A §131(a)(3) to discuss employee benefits and salaries, to include James Weber and Ken Nolan. Jenepher seconded, all in favor.

8:55pm – John motioned to exit executive session, Jenepher seconded, all in favor.

Adjourn

A motion was made by Ken and seconded by Jenepher to adjourn the meeting, all in favor.

Tyler adjourned the meeting at 8:56pm.

Respectfully Submitted by,
Jenepher Burnell-Clerk