



VILLAGE OF JACKSONVILLE  
ELECTRIC COMPANY

## Regular Meeting Minutes

June 9, 2026

The Trustees of the Village of Jacksonville Electric Co. held a regular meeting at the Village office on June 9, 2026. The meeting was called to order at 6:44 PM.

### PRESENT:

Jenepher Burnell – President/Trustee

John Doty – Treasurer/Trustee

Laura Allen – Trustee

Tyler Colford – Clerk/Trustee

James Weber – General Manager

### ABSENT:

Ken Bernard – Trustee

### Public Comment

No public comments were received.

### Additions or Changes to Agenda

The VPPSA Trustee Conference was added to the agenda.

### Approval of Minutes

Approval of the April meeting minutes was postponed.

Approval of the May 12, 2026 meeting minutes was postponed.

John Doty made a motion to approve the Special Meeting Minutes. Laura Allen seconded the motion. Jenepher Burnell and Tyler Colford abstained. Motion carried.

### Financial Report

The Financial Report was reviewed. Discussion included:

- A transfer was created on May 18 for audit-related expenses.
- The upcoming implementation of new electric rates in July.
- Cash flow considerations and timing of payments to VPPSA.
- Potential transfers from the Money Market account to cover operating expenses.
- Internet splitter purchases intended to improve outage response and communications.

The Payables Warrant was reviewed.

John Doty made a motion to approve the Payables Warrant. Laura Allen seconded the motion. Motion carried unanimously.

The Payroll Warrant was reviewed.

John Doty made a motion to approve the Payroll Warrant. Jenepher Burnell seconded the motion. Motion carried unanimously.

## Manager's Report

James Weber provided updates on utility operations and projects. The 2025 rate case remains pending before the Public Utility Commission. A 17.72% rate-increase filing for 2026 has been submitted, with an effective date of July 7, 2026. AMI meter deployment continues, with test meters installed and additional meters expected to arrive soon. The 2026 audit has been finalized and will be presented for formal approval later in the meeting. Updates were provided on the battery storage project, Grid Resilience Grant, and the Department of Public Service utility assessment.

Several outage and trouble-call incidents were reviewed, including a blown lightning arrester on Fowler Road, multiple GMP feeder-related outages, and a customer outage on Houghton Road. Updates were also provided on the line-extension projects at Merrifield Road and Kentfield Road.

VPPSA matters discussed included the 2026 VT Transco subscription, recent legislative changes related to portable solar generation, upcoming meetings, and conference attendance.

Additional operational updates included:

- The Meter Reader is currently unavailable, and the General Manager is temporarily performing meter reading duties.
- The utility's red truck experienced mechanical issues while meter reading and is currently being repaired.
- Tree trimming operations along Route 100 are underway and awaiting traffic control assistance before completion.

No action was taken.

## Old Business

### Water Service Agreement

Discussion continued regarding the water service agreement. An offer of \$85 per month was accepted through 2026, with Jacksonville Electric assuming responsibility for securing its own plumbing services if needed.

Discussion also continued regarding potential well options. Engineering consultation has been requested from Trinity Engineering, and a response is pending.

### 2026 Rate Case Authorization

Tyler Colford will stop by the office to sign the final rate case authorization documents.

### 2025 Audit Approval

The Board reviewed the completed 2025 Audit prepared by KBS.

Tyler Colford made a motion to approve the 2025 Audit as amended. John Doty seconded the motion. Motion carried unanimously.

### Grid Resilience Grant

The Board reviewed the grant agreement related to tree trimming activities.

John Doty made a motion to approve the Grid Resilience Grant agreement. Jenepher Burnell seconded the motion. Motion carried unanimously.

## New Business

### 2026 VT Transco Subscription

The Board reviewed a resolution authorizing the General Manager to execute the 2026 VT Transco Subscription Agreement.

Jenepher Burnell made a motion to approve the resolution. John Doty seconded the motion. Motion carried unanimously.

#### VPPSA Trustee Conference

Discussion was held regarding planning for a future VPPSA Trustee Conference, including possible dates, venue options, suggested topics, and scheduling considerations.

#### Sidewalk Safety Concerns

The Board discussed a recent incident involving a resident who reportedly tripped while walking on a sidewalk and required medical attention.

Discussion focused on ways to improve pedestrian safety and whether concerns regarding sidewalk conditions should be brought before the Whitingham Selectboard. Trustees expressed interest in being placed on a future Selectboard agenda to discuss the matter further.

#### Executive Session

Jenepher Burnell made a motion to enter Executive Session pursuant to applicable Vermont law for the purpose of discussing water system options, employee matters, and VT Transco equity matters. John Doty seconded the motion. Motion carried unanimously.

The Board entered Executive Session at 8:17 PM.

No action was taken in Executive Session.

The Board exited Executive Session at 9:46 PM.

#### Adjournment

John Doty made a motion to adjourn the meeting. Laura Allen seconded the motion. Motion carried unanimously.

The meeting adjourned at 9:47 PM.

Respectfully submitted,

Tyler Colford

Clerk

Village of Jacksonville Electric Company