

Village of Jacksonville Electric Co.
Meeting Minutes
September 9, 2025

The Jacksonville Trustees held a regular meeting at 6:00pm in the office of the Village of Jacksonville Electric Co. on Tuesday September 9, 2025.

PRESENT: Ken Bernard – Trustee; Laura Allen – Trustee; John Doty – Trustee/Treasurer; Jenepher Burnell – Trustee/Clerk ; James Weber – General Manager

ABSENT: Tyler Colford – Trustee/President

Call to Order

Jenepher called the meeting to order at 6:03pm.

Public Comment

None

Additions or Changes to Agenda

Forklift

Records Policy

NEPPA Mutual Aid

Review and approve minutes of June 10, 2025

John motioned to approve the minutes of August 12, 2025, Jenepher seconded, all in favor.

Financial Report

- Treasurer's report:
Statement of Cash accounts for Checking = \$84,398.50, for Money Market = \$125,222.39.
Statement of Debt accounts for Bucket Truck = \$67,192.79 (James confirm this is the correct amount after the meeting) and \$607,092.79 due to VPPSA.
Statement of Receivables = \$77,138.73.
- Payables Warrant totaling \$105,826.74 was reviewed and signed. John motioned to approve the warrants as presented, Ken seconded, all in favor.
- Payroll Warrant totaling \$13,905.40 was reviewed and signed. John motioned to approve Payroll, Jenepher seconded, all in favor.
- The Aged Receivables report was not available for the meeting. James stated that it is still around \$30,000.

Managers' Report

- Rate Case: First bills will be sent October 16, 2025. Customers have been notified. There were two complaints noted in the Managers Report.
- AMI Update: Six of the nine DCU poles are ready. Work should be completed in two weeks. We will be the only utility using fiber (recommended) throughout our whole grid.
- 2025 Tree Trimming: No updates
- 2026 Tree Trimming: Proposals will be due before the next meeting.
- Battery Storage: No updates
- EV Charging: No updates
- Outages this month:
 - 9/03/2025
Elwin Lane – Squirrel. Reset fuse in one hour.
- Line Extensions: There are 5 Line Extensions in various stages from “waiting for payment” to “waiting for electrician”.

- VPPSA Update:
 - VPPSA debt – VPPSA will finance a long-term note at 5.5% for six years, deferring interest until July 2026.
 - Ballawatt Charging – There will be 2 customers starting in October as part of the launched pilot program. James suggested John Rohbom (who has been a volunteer already) and John Doty. The Board agreed. After the meeting John asked James if he could just be selected like any other participant. James agreed.
 - Meter Training – James attended a good training. Amanda & Richard will need to have training. The hope is that there will be one closer to Jacksonville.
 - CCI – No updates
- NEPPA Conference:

James updated the Board on this conference he attended. He met with South Hadley Electric who is interested in providing mutual aid to Jacksonville. James will put together a new NEPPA mutual aid agreement.

Old Business

- James reminded everyone of the required ethics training.
- Revised Budget – No Changes
- Efficiency VT – Engineer came to the Jacksonville building to assess the efficiency and advised us to get a contractor.
- VPPSA Debt – Jenepher motioned to authorize John to sign the loan documents with VPPSA, Ken seconded, all in favor.

New Business

- Tree Trimming RFP Approval – John motioned to approve the RFP as written, Ken seconded, all in favor.
- 5-year plan for VMERS – The Trustees reviewed the VEMERS rate increases.
- Salary Review – The Trustees reviewed other Vermont electric utility company Manager salaries and benefits.

Additions

- Forklift – There is an increasing need for a forklift for heavy supplies. The new meters will start coming in and be stored in the middle room of the building.
- Records Policy – James will check with the State as to the proper procedure for records retention.
- NEPPA Mutual Aid – Jenepher motioned to approve an agreement with NEPPA for Mutual Aid, John seconded the motion, all in favor.

Executive Session

Motion to enter executive session:

7:41pm – Jenepher motioned to enter executive session in accordance with 1 V.S.A § 313(a)(3) to discuss the negotiation of the sale of real estate and the evaluation of a public employee to include James Weber, General Manager, John seconded, all in favor.

Motion to exit executive session:

8:06pm – Jenepher motioned to exit executive session, John seconded, all in favor. No action taken.

Adjourn

A motion was made by John and seconded by Ken to adjourn the meeting, all in favor.

Jenepher adjourned the meeting at 8:03.

Respectfully Submitted by,

Jenepher Burnell-Clerk