



## Request for Proposals

WHAT IS BEING REQUESTED: Tree Trimming B Year Proposal

LOCATION: Village of JACKSONVILLE (WHITINGHAM), Vermont

**Date of Issue: September 10, 2025**

**Closing Date: 5 pm on October 10, 2025**

The Village of Jacksonville, in the Town of Whitingham, in Windham County, Vermont, is seeking proposals for tree and brush removal along:

- VT Route 100 (1705 VT Route 100 - 3077 VT Route 100)
- Parsons Road (intersection with Gates Pond Road – intersection with Stonehouse Road)
- Fowler Road North (VT Route 100 intersection – 896 Fowler Road)
- Gates Pond Road (VT Route 100 intersections – 922 Gates Pond Road)
- Bernard Road (entire length)
- Birdville Road (VT Route 100 intersection – 120 Birdville Road)
- Elwin Lane (entire length)

**Pre-bid meeting:** A pre-bid meeting will be held on September 18, 2025, at 12:00 pm. We will meet at the Jacksonville Electric Office (351 VT Route 112, Jacksonville, VT 05342) and will proceed to the trimming location if necessary. All bidders are encouraged to attend this meeting to ask questions and obtain more information on the request; attendance is NOT required to submit a proposal.

**Contractor Requirements:** The Village of Jacksonville is seeking a company to complete our tree trimming plan for the year 2026 (Year B). All tree trimming for the village is to clear primary and secondary lines, service lines, transformers, poles, ground mount pad, and all other electrical equipment owned by the village by 15 feet in all directions to maintain the right of way.

**Single Phase:** The bid should include the trimming and removal of trees, branches and brush within 15 feet in any direction of the primary lines and poles in all directions.

**3-Phase:** The bid should include the trimming and removal of trees, branches and brush within 15 feet in any direction of the primary lines and 20 Feet from the base of the poles in all directions.

**Secondary/Service Lines:** The bid should include the trimming and removal of trees, branches and brush within 5 feet in any direction of the secondary lines and poles/equipment in all directions.

The winning bidder will work with Jacksonville Electric (JEC) to coordinate cutting for both parts of the project and with homeowners on secondary service. If a homeowner has an issue with any trimming, that issue must be presented to JEC to decide how to handle it. An employee of JEC will be present within 24 hours to handle issues that may arise.

JEC is to be notified when any trimming is to be done. If the recloser is to be set to non-reclose, JEC must be notified 24 hours in advance.

Brush: Brush will need to be removed by the contractor in areas that are not cross country. Wood greater than 6 inches in diameter may be stacked neatly for the homeowner to dispose of or, with the permission of the homeowner, removed if the contractor would like to take it.

Danger Trees: Any tree that is dead, dying, split, or weak is a danger tree. Any danger tree less than 14" in diameter at breast height will be expected to be removed. Any Danger Tree greater than 14" in diameter at breast height should be marked in advance of bid by JEC. If any danger tree is missed by JEC in advance of this bid, it will be considered a separate project and will be negotiated or bid out accordingly. The contractor is to mark the tree and notify JEC staff of the danger tree not previously identified.

Traffic Control: The contractor will be responsible for coordinating traffic control where needed. The cost for traffic control should be included in the proposal.

The winning bidder will carry, at all times during the contract period, Liability Insurance in the minimum amount of \$1,000,000 naming the Village of Jacksonville as an additional insured is required. A Certificate of Workers' Compensation Insurance is required for this work.

**Timing:** The work must start after January 1, 2026, and must be completed by December 31, 2026.

**Payments:** Jacksonville Electric must use cash earned in 2026 to pay for work performed in 2026. Monthly payments to the contractor will need to be agreed upon as part of the proposal. If a deposit is required, the contractor will need to give Jacksonville Electric enough time to collect that deposit amount in 2026 before beginning work.

**Qualified, interested bidders should submit the following information no later than 5pm on October 10, 2025:**

1. Qualifications and/or resume. Please include references and contact information.
2. Description/portfolio of experience.
3. Proposed one-time cost with a separate line for traffic control.
4. Certificate of Insurance naming Jacksonville Electric as co-insured and certificate of workers compensation insurance.

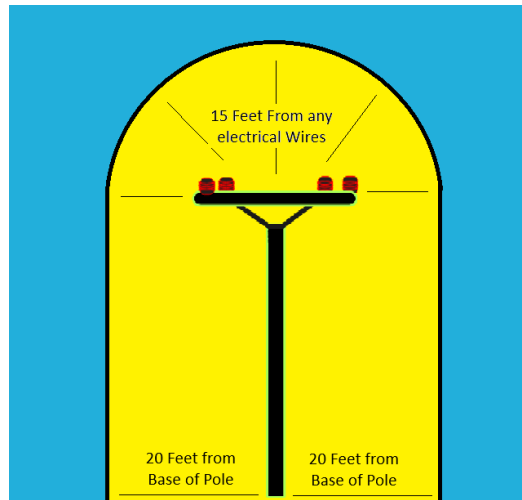
The Village of Jacksonville encourages responses from disadvantaged, women-owned, minority-owned and small local firms.

**The Village of Jacksonville reserves the right to make the award of the bid as it appears in the best interest of the Village of Jacksonville and to reject any or all bids at any time or reason. JEC reserves the right to rebid or renegotiate with any or all contractors any or all parts of the project if all bids come in over budget.**

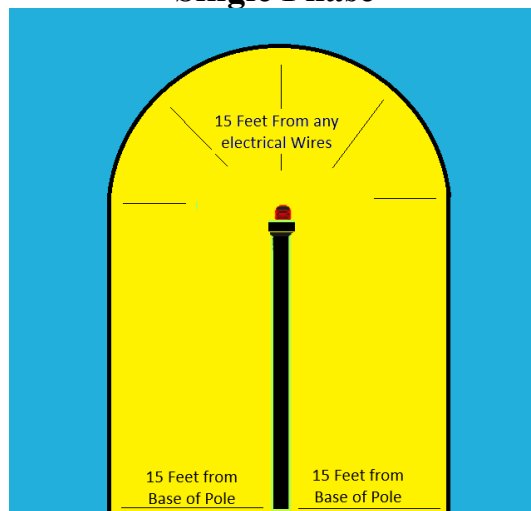
**Please deliver responses and inquiries to:**

James Weber  
Village of Jacksonville Electric Company  
351 VT Route 112  
PO Box 169  
Jacksonville, VT 05342  
(802) 368-7010  
james@jec.energy

### 3 – Phase



### Single Phase



Road	Miles	Feet	Number of Spans	Spans to be cut	Priority	Year
VT Route 100 West Sewer to Reads MT	3.88	20,486	90	80	1 A	
Town Hill Road	1.58	8,342	49	32	1 A	
Sadawga Lake Road	0.79	4,163	20	19	1 A	
VT Route 100 North	1.33	7,022	46	42	2 B	
Parsons Road	0.72	3,776	24	24	1 B	
Fowler Road North	0.7	3,679	22	22	1 B	
Gates Pond Road	0.75	3,960	27	21	1 B	
Bernard Road	0.66	3,508	19	18	1 B	
Birdville Road	0.12	621	7	6	2 B	
Elwin Lane	0.11	574	6	6	1 B	
VT Route 100 West Jville to sewer	3.02	15,946	149	118	1 C	
Plumb Road	0.27	1,410	7	7	1 C	
Maple Drive	0.71	3,743	12	6	1 C	
Brook Street	0.26	1,394	9	5	3 C	
Deerhill Road	0.34	1,770	17	17	3 C	
Poverty Row	0.65	3,424	11	9	2 C	
Taylor Lane	0.21	1,124	1	1	2 C	
Murphy Lane	0.24	1,260	-	-	0 C	
Maple Hill Lane North	1.27	6,706	61	57	2 D	
Streeter Hill Road	1.18	6,230	42	40	1 D	
Goodnow Road	0.65	3,419	14	13	2 D	
Allard Road South	0.49	2,561	13	10	3 D	
Holbrook Road Upper	0.7	3,682	13	9	3 D	
Ginny Morse Road	0.68	3,614	18	8	3 D	
Abbie Morse Road	0.74	3,923	17	6	2 D	
Academy Road	0.25	1,346	7	4	3 D	
Smith Road	0.06	325	1	1	2 D	
North South Lane	0.13	692	-	-	0 D	
Allard Road North	0.15	811	5	3	3 D	
Brickhouse Road	1.28	6,758	40	37	1 E	
Dam Road	0.48	2,519	17	17	2 E	
Stimpson Hill Road	0.92	4,877	23	17	1 E	
Nate Flynn Road	0.95	5,011	16	16	1 E	
Tyanoga Road	0.51	2,684	11	10	1 E	
Corse Road	0.5	2,624	12	5	2 E	
School Street	0.25	1,300	5	5	3 E	
Fowler Road South	0.18	949	3	3	2 E	
Faulkner Road	0.2	1,036	4	2	3 E	
Heartwood Lane	0.14	715	1	1	3 E	
Russell Lane	0.08	428	1	1	3 E	
Van Lane	0.08	406	2	1	2 E	
VT Route 8A	2.21	11,669	129	116	1 F	
Holbrook Road Lower	0.99	5,209	29	26	2 F	
VT Route 112	1.78	9,398	58	24	2 F	
Houghton Road	0.64	3,398	17	14	3 F	
Maple Hill Lane South	0.44	2,335	14	11	2 F	
Five Fox Lane	0.27	1,424	6	6	3 F	
Cyrus Road	0.11	571	2	2	3 F	
Orchard Hill Lane (Transformer Pad)	0.05	257	1	1	F	
Pratt Road (Transformer Pad)	0.32	1,663	1	1	3 F	
Sprague Brook Road (Transformer Pad)	0.11	578	1	1	3 F	
Kentfield Road	3.18	16,790	37	30	1 G	
Merrifield Road	1.51	7,973	35	30	1 G	
Lone Pine Road	0.86	4,546	16	14	3 G	
Howe Lane	0.22	1,169	8	8	2 G	
Head of Pond Road	0.29	1,513	5	4	3 G	
Shippee Road	0.96	5,062	6	3	2 G	
Burrington Hill Road South	0.83	4,388	35	16	2 G	
Burrington Hill Road North	0.87	4,613	26	26	3 G	
Green Road	0.39	2,068	6	6	3 G	
Laurel Lake Road	0.49	2,575	14	14	G	
Butler Brook Road	0.52	2,756	15	12	2 G	
Reed Hill Road	0.46	2,426	12	11	2 G	
Jacksonville Heights	0.21	1,132	7	7	2 G	
Stone House Road	0.48	2,544	11	11	2 G	
Holland Lane	0.24	1,283	5	5	2 G	
<b>Total</b>	<b>42.15</b>	<b>222,374</b>	<b>1,207</b>	<b>990</b>		